

Professional

NON-CBCS

**2020**

**M.Lib.I.Sc 1<sup>st</sup> Semester Examination**

**Management of Information System & Organizations**

**MLI- 106**

**Full Marks-40**

**Time-2 Hours**

The figures in the right margin indicate marks.

Answer any two questions of the following:

1. What is the core concept behind 'Management by Objectives'? Discuss the steps involved in the process of Management by Objectives.  
(10+10)
2. State the importance of Human Resource Management in libraries. Elucidate the elements and approach of human resource planning. "Job analysis leads to job description" – discuss. In this context, describe the advantages of job analysis.  
(4+6+6+4)
3. Mention the need of budgeting in a library. Name the different types of budgeting methods. Give a comparative account of 'Programme Budgeting' and 'Performance Budgeting'.  
(8+5+7)
4. Elucidate seven functions of management as enunciated by Gulick & Urwick. Mention the major factors which influence the decision regarding the organizational structure. Highlight the important principles of Organization.  
(8+4+8)